

ONLINE APPLICATION Instructions



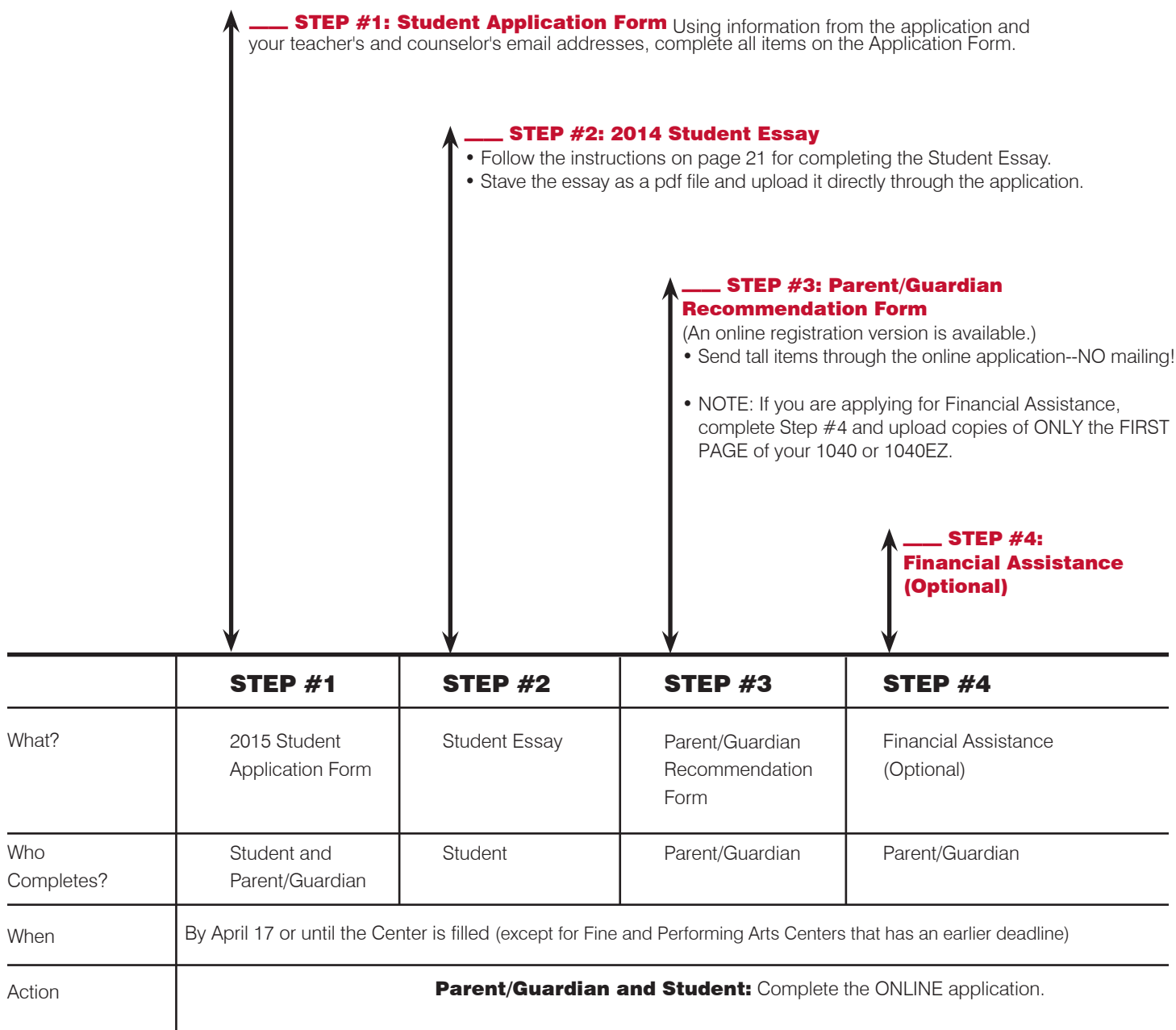
The Maryland Summer Centers for Gifted and Talented Students Program has been in operation for 48 years.

Six Maryland Summer Centers are located at Maryland colleges and universities.



THE SIX-STEP ONLINE APPLICATION PROCESS

ONLINE APPLICATION MUST BE USED **Directions:** Check each step as you complete it. If applying to more than one Center, just sign up online. ALL STEPS are completed by going through www.marylandpublicschools.org/summercenters.



THE SIX-STEP APPLICATION PROCESS (CONTINUED)

STEP #5: Teacher Recommendation Form

- Complete the requested information in the online application, including the name, email address of the teacher, counselor, principal, or other professional whom you have contacted about completing a recommendation.

STEP #6: Achievement Data Form

- Complete the requested information in the online application, including the name, email address, and telephone number of the school official who would be best able to complete the form that tells us about your grades or other evaluation criteria used, standardized test scores, and other information about your progress in school. This person will complete the written statement if your school does not use numeric or letter grades.

	STEP #5		STEP #6	
What?	Teacher Recommendation Form		Achievement Data Form	
Who Completes?	Teacher in Subject Area related to the Center		School Counselor, Principal, or other qualified professional	
When	by April 1*	by April 7*	by April 1*	by April 7*
Action	Parent/Guardian: Teacher in subject area of Center is emailed as part of the application.	Teacher: Sends completed recommendation to the Center contact person via email.	Parent/Guardian: School official is emailed as part of the application process.	School Counselor: Achievement Data Form is emailed to contact person at the Center.

*These are suggested dates to ensure completion by the April deadline.

NOTIFICATION OF ACCEPTANCE: You will be notified in early May as to whether or not you have been selected by the Center to which you have applied. If you have been selected, you will receive more specific information about the Center shortly thereafter.

STEP #1: 2015 STUDENT APPLICATION FORM

**Step #1 MUST be completed online at www.marylandpublicschools.org/summercenters.
Minority students and individuals with disabilities are encouraged to apply.**

Please complete all items ONLINE. This is just a GUIDE and NOT the actual APPLICATION!

Last Name: _____ First Name: _____ Middle Initial: _____

Choice of Center: _____ Section (where applicable): _____

Did you apply to this Center last year? Yes ____ No ____

Home Street Address or Box Number: _____

Town/City: _____ ZIP Code: _____ State: _____

Home Phone Number: _____ Parent/Guardian Cell Phone Number: _____

Parent/Guardian E-Mail Address: _____ Residence Code Number is (see page 23.): _____

Birth Date, Month/Day/Year: ____ / ____ / ____ Age: ____ Sex: ____ M ____ F Entering Grade (Fall 2014): ____

Ethnic Origin: ____ 1. Caucasian ____ 2. African-American ____ 3. Asian/Pacific Islander
____ 4. Native American ____ 5. Hispanic ____ 6. Multiethnic ____ 7. Other

Name of school I attend: _____

School Phone Number: _____ My school is: ____ public ____ non-public ____ home schooled

Maryland Summer Centers I have previously attended: _____

Name of Center/Year: _____ Name of Center/Year: _____

T-Shirt size (Adult sizes, click one): XS S M L XL XXL

I plan to complete the Financial Assistance Application: ____ yes ____ no

***Parent/Guardian Permission Statement**

By completing this ONLINE Application, I hereby grant permission for my child to apply to this program and to participate in the field trips sponsored by the Center. I grant permission for school officials to report my child's achievement scores to Maryland Summer Center personnel.

I understand that the teacher recommendations and achievement scores will be maintained in confidence and that applications will not be returned to students. Also, I will allow my child to complete questionnaires designed to evaluate the program. I further permit my child to participate in media events designed to promote the benefits of gifted education, such as video, photos, and TV.

Name of Parent/Guardian: _____

Daytime Telephone _____

Evening Telephone Number: _____

You will be required to sign a formal statement upon your child's acceptance to the Center.)

STEP #2: STUDENT ESSAY INSTRUCTIONS

The Student Essay is required of all applicant. Your essay will provide information about your interest and abilities in the subject offered at the Summer Center. Examine the Center descriptions carefully before writing your essay. **NOTE to ESOL (ELL) students:** You may write your essay in your native language. Learning disabled students: You may have an adult type and upload an essay that you communicate.

Directions:

Limit your essay to 500 WORDS. Essays must be saved as a pdf file and uploaded through the online site.

1. At the top of the essay, type your name and the Center (and program, if there is more than one at a center) to which you are applying.

2. Answer the following questions in your essay:

- **Interests:** Why are you interested in this Center?
- **Related Experiences:** What experiences have you had that are related to the subject matter of the Center to which you are applying?
- **Achievements:** What achievements, special training, awards or honors have you received related to the subject matter of the Center?
- **Goals:** What do you hope to gain by participating in this program?

3. Proofread and Edit your essay. Your essay should be a representative sample of your best writing.

NOTE: If you have a documented learning disability, you should follow the recommended modifications on your IEP or 504.

4. Type the following sentence at the bottom of your essay: "I pledge that this essay is representative of my own ability." Type your First and last name.

5. Upload a pdf version to the Student ONLINE Application Form.

6. Move to Step #3 in the online application process.

Residence Codes for Maryland Residents:

Allegany.....01	Frederick.....10	Somerset.....19
Anne Arundel.....02	Garrett.....11	Talbot.....20
Baltimore County.....03	Harford.....12	Washington.....21
Calvert.....04	Howard.....13	Wicomico.....22
Caroline.....05	Kent.....14	Worcester.....23
Carroll.....06	Montgomery.....15	Baltimore City.....30
Cecil.....07	Prince George's.....16	Out of State.....31
Charles.....08	Queen Anne's.....17	
Dorchester.....09	St. Mary's.....18	

Step #3 can be completed online at www.marylandpublicschools.org/summercenters

Compared to agemates, my child:

1. ____ Asks thoughtful questions
2. ____ Has a sustained attention span, or is willing to persist on challenging tasks
3. ____ Has storehouse of knowledge or information
4. ____ Experiments, explores
5. ____ Has many and/or intense interests
6. ____ Exhibits high-level skill in one or more areas
7. ____ Has a good sense of humor
8. ____ Is expressive with words, numbers, symbols
9. ____ Sees and solves problems
10. ____ Invents, creates
11. ____ Exhibits unusual talent in music, drama, art, or dance
12. ____ Shows talent in making up and telling stories

In the area provided for this step of the online application process, please describe any unique or unusual learning behaviors or needs of your child.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

STEP #4: FINANCIAL ASSISTANCE

Complete STEP 4 only if you are applying for financial assistance.

Decisions regarding student selection are independent of requests for financial assistance. All MSC participants, including those receiving full or partial financial assistance, will be required to pay a nonrefundable registration fee upon notification of acceptance into a Center.

Note to Parents/Guardians:

- If your child currently qualifies for your school's free/reduced lunch program, he or she may qualify for full or partial financial assistance for the Maryland Summer Centers Program.
- **Please enclose a copy of the FIRST PAGE ONLY your latest tax return to certify eligibility.**

Please type any information that might be helpful in determining financial need or explaining extenuating circumstances directly into the online form:

I verify that the above information is reported accurately.

STEP #5: TEACHER RECOMMENDATION FORM (Sent automatically during the online application process)

Student's Name: _____ School: _____

This student has applied to _____ (Refer to the online Center descriptions).

Contact Person: _____ (Center Title)

Contact Address: _____ (Autocompleted)

Directions to Teacher:

Please relate your responses specifically to this student's ability in the subject area of the above-named Maryland Summer Center as compared to other gifted and talented students you have taught. It may be helpful to have input from other teachers. Please rate each behavior on a scale of 1-4:

- 4 = Frequently Observed or Demonstrated
- 3 = Occasionally Observed or Demonstrated
- 2 = Seldom Observed or Demonstrated
- 1 = Unable to Observe

This student —

(PLEASE CIRCLE)

• Demonstrates a high level of <u>interest</u> in this subject	4	3	2	1
• Demonstrates a high level of <u>commitment</u> to this subject area	4	3	2	1
• Demonstrates a high level of <u>ability</u> in this subject area	4	3	2	1
• Engages in academic risk-taking behaviors (experimenting, researching, challenging, questioning)	4	3	2	1
• Generates multiple ideas or solutions to problems or questions	4	3	2	1
• Demonstrates an ability to work on a task of interest with independence, commitment, and focus for an extended period of time	4	3	2	1
• Demonstrates an ability to set goals and evaluate progress in accomplishing tasks of interest	4	3	2	1
• Produces work of high quality	4	3	2	1
• Demonstrates creativity	4	3	2	1
• Demonstrates motivation	4	3	2	1

Would you recommend this student for the Maryland Summer Centers Program? Yes _____ No _____ Add comments below.

Please comment on specific ways this student has demonstrated outstanding abilities, talents, achievements, and/or potential for growth in the subject area represented by the Summer Center to which he/she is applying:

When form is completed it will be emailed to the Center Director or Contact. This form may be photocopied.

STEP #6: ACHIEVEMENT DATA FORM (Sent automatically during the online application process)

Student Name: _____ **Name of Center:** _____

I. Directions to the Parent/Guardian: Place a check mark (✓) next to the cluster that contains the name of the Center to which your child is applying and complete the following information.

Center Contact Person: _____ Center Name: _____

Contact Address: _____ City: _____ State: _____ Zip: _____

Directions to the Principal or School Counselor: Complete the report card grades for the subject/s in the row designated by a check mark (✓) and the MSA/HSA if applicable.

(✓)	Center for...	Achievement Data/ Report Card grades for present year in:	
	Honeywell Institute for Ecosystems Education, Chesapeake Bay Watershed Investigations at the National Aquarium, Geospatial Technologies	science	1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____
	Future Engineers: Robot Design, Space Science, Computer Science and Creativity, Physics of Solar and Wind Power, Space Engineering: Robotics MSA/HSA score in mathematics _____	science mathematics	1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____ 1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____
	Fine and Performing Arts at Salisbury University.	art chorus orchestra drama dance	1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____ 1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____ 1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____ 1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____ 1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____
	Dixon Creative Writing, Fine and Performing Arts at Salisbury University - Creative Writing	language arts	1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____
	Global Languages MSA Score in Reading _____	language arts mathematics	1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____ 1st Quarter ____ 2nd Quarter ____ 3rd Quarter ____

II. Check areas in which this student has been receiving gifted and talented education services:

____ General Intellectual Ability ____ Mathematics ____ Reading/English Language Arts ____ Science ____ Social Studies ____ Visual or Performing Arts

III. School formally identifies students as gifted and talented. Yes ____ No ____

IV. Does this student have any special needs that the Center should plan for in order to serve this student in its summer programs?

____ ESOL (ELL) ____ IEP ____ 504 Plan Specialized health needs: _____

Other (explain): _____

Note: Supplemental data, including psychological testing that document identified learning disabilities which may impact student performance, may be submitted with this form.

I certify that, to the best of my knowledge, the above information is accurately reported.

Signature of Principal or Counselor _____ Position Title _____ Date _____

Both the Teacher Recommendation and Achievement Data Forms are automatically emailed directly to the Center contact and not to the parent/guardian.

Lawrence J. Hogan, Jr., GOVERNOR

MARYLAND STATE BOARD OF EDUCATION

Dr. Charlene M. Dukes, PRESIDENT

Dr. Mary Kay Finan, VICE PRESIDENT

Lillian M. Lowery, Ed. D., Secretary / Treasurer

James H. DeGraffenreidt, Jr

Linda Eberhart

Dr. S. James Gates, Jr.

Larry Giammo

Luisa Montero-Diaz

Sayed M. Naved

Madhu Sidhu

Guffrie M. Smith, Jr.

Donna Hill Staton, Esq.

Stephen R. Priester, STUDENT MEMBER



Maryland Summer Centers for Gifted and Talented Students

Sponsored by the Maryland State Department of Education and funded by
Dixon Valve and Coupling Company
Honeywell Hometown Solutions
Jack Kent Cooke Foundation
Maryland Space Business Roundtable
Northrop Grumman
Salisbury University
Baltimore City Community College

For information please contact:
Office of Gifted and Talented Education
Maryland State Department of Education
200 West Baltimore Street, DCAA
Baltimore, MD 21201

Phone: (410) 767-
Fax: (410) 333-1146

Maryland Summer Centers information, Center descriptions, NEW ONLINE APPLICATION, and video are available on the website:

www.marylandpublicschools.org/summercenters

The Maryland State Department of Education does not discriminate on the basis of age, ancestry, color, creed, gender identity and expression, genetic information, marital status, disability, national origin, race, religion, sex, or sexual orientation in matters affecting employment or in providing access to programs. For inquiries related to departmental policy, please contact the Equity Assurance and Compliance Office.

410-767-0433 (voice)
410-333-6442 (TTY/TDD)
410-767-0431 (fax)